Table of specifications — blank, to print

Fill in the first four columns from the unit plan, then split each objective's marks across the three levels.

Subject · Grade · Unit · Date

Total lessons: ..... Total marks: ..... Test time: .....

Objective	Lessons	Weight = lessons ÷ total × 100	Marks = weight ÷ 100 × total marks	Recall & understand	Apply	Analyse & justify
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
Total		100%				

Before you write the questions

- [ ] The marks column adds up to the test's total
- [ ] The last three columns add up to the same total
- [ ] Each cell's level matches how the objective was taught
- [ ] Each question's marks are printed beside it on the paper
- [ ] The marking scheme is written before the test, with its steps and expected mistakes
- [ ] I have done the paper myself and estimated the students' time

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