Question sheet before sharing student data

Send it to the platform in writing and ask for written answers. Tick each specific answer; every unticked line needs following up before you sign.

Platform · Sent by · Date sent · Date answered

Data and purpose

- [ ] A written list of every field collected about students, teachers and parents, required kept apart from optional
- [ ] A set purpose for each kind of data
- [ ] A plain line: no advertising, no sale, no profiles of students

Storage and access

- [ ] The country where data is stored, and the law the platform follows in the school's country
- [ ] A list of the other companies that reach the data, and what each one reaches
- [ ] User roles, and a log of who opened what
- [ ] A written deadline for telling the school about any security incident
- [ ] Notice and the school's consent before any material change to the privacy policy

Retention and deletion

- [ ] A written retention period for each kind of data
- [ ] Deletion steps and their time frame, with backups named
- [ ] Written confirmation after deletion

End of contract and AI

- [ ] A full export of the data in a common format, at no charge
- [ ] A written grace period before deletion when the contract or free year ends
- [ ] The name of any AI provider the data reaches
- [ ] A clause that forbids training models on student data
- [ ] A setting the school can use to switch AI features off

From the String blog — string.education. Print it, copy it and share it as you like.