The six routines — a card for the teacher's desk

Keep it on your desk during the rebuild week, and point at it instead of repeating instructions.

Routine	What you say	The sign it works
1. Entering, with a board task	“Come in, sit down and start the task on the board — you have three minutes.”	Pens moving two minutes after the bell, without a word from you
2. The attention signal	“Three, two, one. Pens down, eyes on me.”	Quiet within five seconds of the count ending
3. Materials out and in	“Row leaders, take your row's sheets.”	Out in under a minute, back in under a minute
4. Asking for help	“Reread it, ask your partner, then put the sign up and carry on.”	Nobody sits idle waiting for you
5. Moving into groups	“The odd rows turn round. You have twenty seconds.”	Movement done in under 30 seconds
6. The last two minutes	“Answer the exit question and hand in your slip. I end the lesson.”	Slips on your desk before the bell

Rebuild week: Day 1: 1 and 2 · Day 2: 3 · Day 3: 4 and 5 · Day 4: 6 · Day 5: all, no explanation

The routine that slipped this week, and what I will do about it

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